

CHATHAM AREA TRANSIT AUTHORITY RFP 2023-05, ADDENDUM NO. 2

DATE: December 6, 2022
ORIGINAL RFP NUMBER: 2023-05
PROJECT: Occupational Health Services RFP
This Addendum forms a part of the Request for Proposals 2023-05 dated, October 25, 2022.

Updated Scope of Services:

SCOPE OF SERVICES

Chatham Area Transit (CAT) is seeking proposals for occupational health services from qualified occupational health professionals such as physician(s), group(s), firm(s), health care facility (ies), clinic(s), and/or hospital(s) to conduct occupational health services as specified herein. Proposers(s) will be responsible for all scope of services as outlined within this RFP:

I. Occupational Medicine Services

Proposers will provide the following services: pre-employment medical examinations, commercial drivers' license medical examinations, and various miscellaneous medical services such as pre-employment drug and alcohol testing (may include some random drug and alcohol testing), TB tests, hepatitis vaccinations, rabies vaccinations, audiometric tests, pulmonary function testing and possibly flu shots.

II. Location

Proposers will provide services at a mutually agreed upon site. A 24 hours service location is required by contractor or subcontractor of selected proposer. CAT will only have a direct contract with said proposer; if subcontractor is included on the agreement, CAT will not negotiate responsibilities with no other than the contractor.

III. Pre-Employment Exam Results

Pre-employment medical examination clearance results will be emailed to the pre-designated Chatham Area Transit contact no later 48 hours after the date of the examination. Following CFR 49 Part 655.41, 655.42.

IV. Drug and Alcohol Specimen Collection and Requirements

Proposers shall adhere to all requirements outlined in 49 CFR Parts 199, 40, 682, 391, 392, and 395 as amended, and all other applicable federal and state laws regarding drug and alcohol testing as may be amended from time to time and Chatham Area Transit's DOT commercial Drivers' License Drug and Alcohol Testing Program which is guided strictly by FTA/DOT requirements.

A collection site is a place (permanent or temporary) selected by the employer where employees present themselves for providing a urine specimen for a DOT-required drug test.

Generally, there are two types of collection facilities:

1. A single-toilet restroom, with a full-length privacy door, or
2. A multi-stall restroom, with partial-length doors.

A collection site must have:

- (a) A restroom or stall with a toilet for the employee to have privacy while providing the urine specimen. Whenever available, a single toilet restroom, with a full-length privacy door, is preferred. All types of restrooms including a mobile facility (e.g., a vehicle with an enclosed toilet) are acceptable.
 - (b) A source of water washing hands that, if practical, is external to the restroom where urination occurs. If the only source of water available is inside the restroom, the employee may wash his or her hands, and then the collector must secure the water source (e.g., use tamper-evident tape to cut off the water supply) before the collection takes place. If water is not available at the collection site, the collector may provide moist towelettes outside the restroom.
3. A suitable clean surface for the collector to use as a work area and for completing the required paper work.
 - (a) A second type of facility for urination, which can be used as a collection site, is a multi-stall restroom. Such a site must provide substantial visual privacy (e.g., a toilet stall with a partial length door) and meet all other

requirements listed above (2 and 3). Additionally, if a multi-stall restroom is used, the collector must either:

1. Secure all sources of water and other substances that could be used for adulteration and substitution (e.g., water faucets, soap dispensers) and place bluing agent in all toilets or secure the toilets to prevent access; or
2. Conduct all collections as monitored collections.

No one but the employee may be present in the multi-stall restroom during the collection, except the monitor in the event of a monitored collection or the observer in the event of a directly observed collection.

V. Drug and Alcohol Specimen Collection

Proposers will provide collection services. The collection procedure shall not be longer than forty-five minutes per employee. After hour specimen collection for DOT random drug/alcohol testing shall be provided to the Chatham Area Transit Employees by appointment only.

VI. DOT Drug and Alcohol Testing

Proposers will transmit lab results to CAT'S preferred vendor to be designated on the CCF.

Generally, to scope of work shall include a minimum of activities/services as set forth below:

- Evaluation and treatment of work related injury and illnesses;
- Drug screening, breath alcohol testing and the medical review of results in the testing of employees and prospective employees for drugs of abuse;
- Integrated (work related and personal) disability management;
- Health and productivity management;
- Provide clinic staffing and laboratory services and other support services as required
- The chosen vendor(s) should have the facilities to process the employee's claims with the necessary professional manner;
- The large percentage of work will be treating work related injuries, blood work, drug tests, DOT physicals, and other misc. duties;
- The chosen providers must be prepared to have the facility to see almost 20-30 new/existing employees per month for various services. Injury treatment averages five visits along with physical therapy;
- The providers must have a good bedside manner but at the same time they must

- be firm as to not create an atmosphere of getting the week off by an injury;
- The providers must be an advocate for returning the employee to their duties as soon as possible with little disruption in the life of the employer or patient.
 - The providers must be able to provide any and all documentation regarding training, qualification, certification, and calibration (of equipment) pertaining to employees, technicians, physicians, collectors, etc.

END OF ADDENDUM NO. 2