



CAREER OPPORTUNITY

TECHNICIAN A Full-time (2 positions)

Department: Maintenance

Status/FLSA: Full-time, Non-Exempt

Work Schedule: Must be available to work any shift
Monday–Sunday, between the hours of 4:00 a.m. – 2:30 a.m.

Reports to: Director of Maintenance

Pay Rate: \$25.03/per hour

Benefits: Excellent benefits package

SUMMARY

Under general supervision, performs skilled preventative maintenance, troubleshooting, primary and secondary repair and modification to mechanical, electrical, pneumatic, and hydraulic components of major coach systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Assist in the development and training of employees engaged in vehicle and equipment maintenance and repair.
- Assist in identifying and recommending measures to improve and maximize production methods, quality, equipment performance and utilization, and working conditions.
- Performs acceptance testing and pre-service inspections of new equipment.
- Perform all levels of preventative maintenance and repairs to transit coach and bus equipment.
- Must be able to diagnose, repair and/or replace any subsystem including but not limited to: axles, steering and associated gears, suspension, charging and other electrical equipment, engine, transmission, air conditioning, brake systems, hydraulic systems, including steering and wheelchair lift apparatus.
- Reads schematics, identifies symbols, and uses tools, meters, gauges and other test equipment necessary to troubleshoot, repair, and service these systems.
- Prepares written reports and work orders indicating the corrective action needed as well as document repair procedures and time.
- Disassembles, cleans, inspects and makes repairs to defective mechanical, electrical, pneumatic, and hydraulic systems.
- Disassembles components to gain access to defective parts.
- Inspects parts to detect imperfections and or changes in dimensional requirements.
- Lubricates and cleans functional parts; repairs or replaces defective parts.
- Adjusts functional parts of mechanical, electrical, pneumatic, and hydraulic systems.
- Performs road testing of vehicles to troubleshoot systems or determine the performance of corrective actions.
- Prepares work orders to document repair procedures and time. Be able to work in a time stamped environment.
- Safely operates shop equipment such as fork lifts, floor scrubbers, lathes, drill presses, grinders, welding machines and other tools within close tolerances by following verbal and written instructions, understanding blueprints, drawings and specifications.
- Responds to road calls and performs remedial action required to return bus to garage.
- Follows departmental policies and regulatory guidelines, FTA/DOT.
- Cleans assigned work areas.

SUPERVISORY RESPONSIBILITIES

None

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Equivalent to graduation from high school or vocational school. Experience equivalent to completion of an apprenticeship program in a mechanical trade or five (5) years' work experience as an automobile/truck mechanic; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals. Ability to prepare work orders and other written correspondence. Ability to communicate effectively with supervisors and other employees.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as percentages, area, circumference and volume.

REASONING ABILITY

Ability to solve practical problems and interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

Must be able to obtain a valid Georgia Commercial Driver's License with passenger endorsement. Must have a valid Medical Examiner's DOT card. ASE certified in one or more light, medium/heavy truck areas or Transit Bus or dealer certified in light, medium /heavy such as Cummins, Caterpillar, Detroit, International, Volvo and or other dealers. Must have a complete mechanics tool set to include a rolling tool storage cabinet.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel; and talk or hear. The employee frequently is required to reach with hands and arms; climb or balance; and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and fumes or airborne particles. The employee is frequently exposed to wet and/or humid conditions and outside weather conditions. The employee is occasionally exposed to high, precarious places; toxic or caustic chemicals; extreme cold; extreme heat; risk of electrical shock; explosives; risk of radiation; and vibration. The noise level in the work environment is usually loud.

DISCLAIMER STATEMENT

The above statements are intended to describe the general nature and level of work performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so qualified.

This document does not create an employment contract, implied or otherwise, other than an "at-will" employment relationship.

TO APPLY: E-mail resume to hr@catchacat.org. Please state the title of the position applying for in the subject line of the email.

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