



CAREER OPPORTUNITY

HOSTLER

SUMMARY

Under general supervision, performs daily servicing, cleaning and minor mechanical maintenance and repair of revenue vehicles.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Performs daily maintenance inspections of all revenue and support vehicles. Inspects engine compartment for defects, which include but are not limited to belts, hoses, fluid leaks, wiring and reports those items requiring remedial action. Inspects tires for flats, defects, excessive wear, missing lugs and repairs or replaces as required.

Performs vehicle maintenance, service, and repair which includes, but is not limited to checking engine oil, coolant, hydraulic fluid, transmission fluid, and diesel fuel and adding or replacing fluids and fuel as required. Prepares accurate written records indicating quantity of all fluids dispensed to vehicles.

Performs vehicle service as required which includes but is not limited to sweeping/vacuuming interiors; cleaning windows; dusting seats, dash and handrails; washing floors and other soiled areas; cleaning wheels; and driving vehicle through washer to clean exterior.

Performs maintenance and repair to vehicle equipment, which includes, but is not limited to replacement of defective lights, lenses, mirrors, and windshield wiper blades. Adjust brakes and change tires.

Safely operates shop equipment such as forklifts, floor scrubbers, pressure washers, and other tools by following verbal and written instructions.

Responds to road calls and performs remedial action required to return bus to garage.

Prepares work orders to document repair procedures and time. Follows departmental policies and regulatory guidelines. In accordance with FTA/DOT. Cleans assigned work areas. Performs other related work.

EDUCATION and/or EXPERIENCE

Equivalent to graduation from high school. Experience equivalent to one year of responsible work experience in a maintenance environment as a cleaner/servicer; or equivalent combination of education and experience. High School diploma or equivalent. One (1) year experience of related work experience in a maintenance environment as a cleaner/servicer; or equivalent combination of education and experience. Class A or B Commercial Driver's License (CDL) with Passenger Endorsement required. If hired without a CDL p, must have CDL permit prior to hire/transfer date and must obtain CDL license with passenger endorsement within the six (6) week training period. Valid DOT medical card required.

Work Hours/Days: Full-time. Must be availability to be scheduled for a shift between the hours of 4:00 a.m. – 2:30 a.m., weekdays, weekends and holidays.

Pay Rate: \$15.32/hr with 5% increase each six (6) months until top pay rate is attained.

E-mail resume to HR@catchacat.org. State the title of the position applying for in the subject line of the email.

EOE/M/F/D/V
A drug-free workplace

Posted: 01/03/2019